



Please reply to:

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Date: 31 January 2024

Notice of meeting

Administrative Committee

Date: Thursday, 8 February 2024

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Administrative Committee

Councillors:

S. Bhadye (Chair)	L.H. Brennan	R.V. Geach
L. E. Nichols (Vice-Chair)	J.P. Caplin	A. Mathur
M. Arnold	J.T.F. Doran	J.A. Turner
E. Baldock	A. Gale	B. Weerasinghe

Substitute Members: Councillors M. Beecher, M. Bing Dong, J.R. Boughtflower,
T. Burrell, S.M. Doran, K.M. Grant and N. Islam

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

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Agenda

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- 1. Apologies for absence**

To receive apologies for absence.
- 2. Minutes** **5 - 8**

To confirm the minutes of the meeting held on 12 October 2023 as a correct record.
- 3. Disclosures of interest**

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.
- 4. Appointment of Charity Trustees - Laleham Village Hall and Recreation Ground** **9 - 40**

To consider the appointment of trustees for Laleham Village Hall and Recreation Ground.
- 5. Draft Proposed Fees and Charges for 2024-25 for this Committee** **41 - 56**

To review and approve the draft proposed fees and charges for 2024-25 for this Committee and recommend to Corporate Policy and Resources Committee that they approve the proposed fees and charges for 2024-25.
- 6. Revenue Growth Bids, Capital Growth Bids and Savings Plans 2024-25** **57 - 258**

To formally review and approve the proposed Revenue Growth Bids, Capital Growth Bids and Savings Plans for 2024-25, and recommend to Corporate Policy and Resources Committee that they approve the proposed Revenue Growth Bids, Savings Plan and Capital Growth Bids for 2024-25.
- 7. Update on Projects** **259 - 276**

To receive an update on projects.
- 8. Summary of Reported Issues** **Verbal Report**

To receive a verbal presentation on a summary of reported issues.

9. Forward Plan

277 - 278

To consider the Forward Plan for committee business.